

Your Agency Logo/Name Here

## Mentor Position Description

<b>Position</b> <b>Youth Mentor</b>	<b>Position Class</b> <input type="checkbox"/> Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Class 3 <input checked="" type="checkbox"/> Class 4
<b>Supervisor</b> <b>State Supervisor Title/Name</b>	<b>Position Category</b> <input checked="" type="checkbox"/> Direct Services <input type="checkbox"/> Administration <input type="checkbox"/> Management
<b>Recommended Core Competencies</b> <input checked="" type="checkbox"/> Relational/Communication Skills <input type="checkbox"/> Business Skills <input type="checkbox"/> Computer/Technical Skills <input type="checkbox"/> Leadership Skills	
<b>General Description</b>	
The youth mentor works one-on-one with a child participant to provide friendship, social support, encouragement, advocacy, and a listening ear. The mentor/mentee meet together (state location) or at an Agency-sponsored activity.	
<b>Skills/Qualifications Needed</b>	
<ul style="list-style-type: none"> <li>▪ Responsible, dependable adult</li> <li>▪ Passion for, and positive outlook toward, youth</li> </ul>	<ul style="list-style-type: none"> <li>▪ Supports (State Agency Name) mission and values</li> <li>▪ Good verbal and written communication skills</li> </ul>
<b>Normal Functions/Duties</b>	
<ul style="list-style-type: none"> <li>▪ Meet face-to-face with youth on a consistent, weekly basis for a minimum of one hour/week</li> <li>▪ Listen, encourage, provide social support, and model positive values and principals</li> <li>▪ Advocate for unique special needs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Interact respectfully with child and caregivers</li> <li>▪ Help youth develop Personal Growth Plan to set goals and work toward them</li> <li>▪ Communicate with the family mentor team</li> <li>▪ Communicate with the (mentoring supervisor)</li> </ul>
<b>Position Requirements</b>	<b>Other Preferred Skills/Experience</b>
<ul style="list-style-type: none"> <li>▪ Minimum age: 18</li> <li>▪ Attend Agency's Volunteer Orientation</li> <li>▪ Attend Youth Mentor Orientation</li> <li>▪ Complete Volunteer Application including in-person interview and references</li> <li>▪ Submit Police, Child Abuse, and Sexual Offender Registry background checks</li> <li>▪ Meet face-to-face for one hour (minimum) weekly with youth</li> <li>▪ Commit to a one-year relationship</li> <li>▪ Participate in program evaluations</li> <li>▪ Attend at least one additional training annually</li> </ul>	<ul style="list-style-type: none"> <li>▪ Previous mentoring, discipleship, or youth experience</li> <li>▪ Previous experience as a (Agency) volunteer</li> <li>▪ Previous experience working cross-culturally</li> </ul>
<b>Training Opportunities/Incentives</b>	
<ul style="list-style-type: none"> <li>▪ Training and volunteer enrichment activities</li> <li>▪ Opportunity to meet like-minded individuals</li> </ul>	<ul style="list-style-type: none"> <li>• Recognition and appreciation for your time and efforts put forth in serving our community</li> <li>• Potential to attend special off-site group events with mentee</li> </ul>

For more information contact:

Position Title/Name

Phone: (###) ###-#### Email: